

Agreement

'Company' shall mean Urban Living Lifestyle Ltd

'Guest(s)' shall mean any person, firm or corporation who has booked to hire serviced apartments for a specific period of time which has been stated on the booking confirmation and confirmed by the company

1. The Guest(s) must agree to the following statements:

1.1 The Guest(s) must agree to pay a deposit 4 weeks before the booking to secure the booking- please note if a booking is within less than four weeks notice a deposit is still required at the time the booking is requested

Please note: when making deposits please use your SURNAME, BUILDING & DATE OF STAY as the reference

1.2 The Guest(s) must understand that if a booking is cancelled with less than 14 days notice the deposit will be lost and cannot be recovered

1.3 The Guest(s) must agree that whilst staying at the apartments no extra guests are to enter the apartments apart from the agreed number of guests on the booking form- an additional charge will apply if this happens

1.4 The Guest(s) will be charged for any lost, damaged, broken, soiled or marked items in the apartments

1.5 The Guest(s) must agree to keep lock codes and front door codes to themselves and not disclose this information with anyone else

1.6 The Guest(s) must understand that whilst staying at the apartments noise it to be kept at a minimal

1.7 The Guest(s) must agree that when using the balcony area please do not cause any unnessacary noise or disruption to the surrounding environments

1.8 The Guest(s) must agree that on checking out all keys must be placed back into the lock boxes and any lost keys will be charged for

1.9 The Guest(s) must understand that early check ins are not permitted

2.0 The Guest(s) must understand that any late check outs will be charged an additional cost

2.1 The Guest(s) must agree that the apartments are to be left in a reasonable condition or an additional cleaning charge will apply

I acknowledge receipt and accept the terms and conditions outlined in this agreement and I have also acknowledged the apartment rules and area signs

Issued by Urban Living Lifestyle Ltd

Received by:

Print Guest Name:

Guest Address:

Signed:

Date:

